
Minutes of the Borough Council Zelienople, PA

9/24/2018

7:30 PM Council-Workshop

MasterID:

631

The September 24, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were and Council Members, Ralph Geis, Mary Hess, Doug Foyle, Andrew Mathew III, Marietta Reeb and Gregg Semel. Mayor Thomas Oliverio was also present.

Assistant to the Borough Manager Andrew Spencer, Police Chief Jim Miller, Solicitor Bonnie Brimmeier, Borough Engineer Tom Thompson, and Public Works Director Chad Garland were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Doug Foyle

VISITORS

Henry Ziegler
Dan Fritch

There were two persons unidentified that did not sign in.

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis, to approve the following:

- Minutes of the September 10, 2018 Council Meeting

Motion carried 7-0.

CONSIDER AFFIRMING EMAIL VOTE TO ASSIGN/TRANSFER GROUND LEASE AGREEMENT FOR FISHERS PROPERTY

The Fisher Property (131 S. Main St) is in the process of being sold, tentative date for closing is September 21 or 24, 2018. A necessary part of the sale is an agreement by the Borough to assign or transfer this agreement to keep it in effect for the remainder of the term. The Manager requests an affirmation vote to approve this Ground Lease Assignment/Transfer from Bryan and Alice Fisher to Eric Lamm of the Geddy Group.

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A motion was made by Mrs. Hess and seconded by Mr. Semel for an affirmation vote to approve this Ground Lease Assignment/Transfer from Bryan and Alice Fisher to Eric Lamm of the Geddy Group for the property located at 131 S Main St.

Motion carried 7 - 0

CONSIDER ACCEPTANCE OF PROPOSAL FROM SUIT-KOTE COMPANY FOR ROAD MAINTENANCE - 2017 PAVING - MAINTENANCE

The 2017 Zelienople Paving Project - Installation & Maintenance, performed by Suit-Kote, has had areas that did not perform as expected. As a solution, Suit-Kote will provide an additional (new and black color) tactless coating, and all labor and machinery to prepare the streets for the coating and clean-up. Repairs would also be made to areas prior to the finishing coating in certain areas of the project. The Borough would supply the black sand. Approximate cost to the Borough is \$18,000.00 for materials plus shipping charges

A motion was made by Mr. Semel and seconded by Mrs. Reeb to accept the proposal for Suit-Kote Road Maintenance at a cost of approximately \$ 18,000 for repairs to the roads they did work on in the 2017 Zelienople Maintenance Project.

Motion carried 7 - 0

NEW BUSINESS:

CONSIDERATION OF REQUEST FOR CONTRIBUTION TO THE ZELIENOPLE LIONS CLUB FOR THE HALLOWEEN PARADE AND TO APPOINT A VOLUNTEER JUDGE TO ASSIST WITH THEIR ANNUAL HALLOWEEN PARADE ON TUESDAY, OCTOBER 30, 2018

A motion was made by Mrs. Reeb and seconded by Mr. Semel to approve a \$250 donation to the Lions Club for the Halloween Parade and to provide a volunteer judge for the event.

Motion carried 7 - 0

CONSIDER APPROVAL OF THE ZELIENOPLE-HARMONY BUSINESS ASSOCIATION REQUEST TO HOLD THE MIRACLE ON MAIN STREET EVENT FOR 2018

A motion was made by Mr. Mathew and seconded by Mr. Foyle to approve the "Miracle on Main Street" event with the condition that the safety matter concerning lighting for the Wagon Ride, and the

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traffic issues for the procession are resolved to Chief Miller's satisfaction, information for a parade permit that the Borough will apply for will be provided to the Borough soon, and that the lighting requests can be coordinated with the Borough given possible construction limitations etc.

Motion carried 7 - 0

CONSIDER REQUEST FOR THE SIGNAGE AT THE 4 CORNER PARK BY THE CONNOQUENESSING VALLEY COMMUNITY CHEST (CVCC)- RESOLUTION #394-18

A motion was made by Mr. Semel and seconded by Mr. Geis to approve the request from the CVCC for two signs: 1.) a 4x8 sign at the southwest corner of the 4- corner park, to be erected no sooner than October 15, 2018 and to be taken down no later than February 15, 2019 and 2.) a second 4x8 sign along Rt. 19 near the Exxon station, to be erected no sooner than October 15, 2018 and to be taken down no later than February 15, 2019; as well as approve Resolution # 394-18, a Resolution required and prepared to allow for the signs to be erected on Borough Property.

A full and true copy of Resolution #394-18 can be found in the Resolution Book.

Assistant to the Borough Manager

Motion carried 7 - 0

CONSIDER ELECTRIC PURCHASE CONTRACT PROPOSAL FROM NEXTERA FOR BOROUGH ENERGY PURCHASE

A motion was made by Mr. Geis and seconded by Mr. Mathew to approve the NextEra energy second option proposal contract, which has blended and extended contract savings from 2018 through 2027 per recommendations from Utility Engineers, the Borough's electrical engineers and recommendations from the Electric Committee, for the purchase of Energy Supply.

Motion carried 7 - 0

CONSIDER PROPOSED RESOLUTION #395-18 TO EXECUTE THE REMAINING REQUIREMENTS SCHEDULE AGREEMENT WITH AMERICAN MUNICIPAL POWER.

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A motion was made by Mr. Mathew and seconded by Mr. Geis to approve Resolution #395-18 authorizing the remaining requirements schedule with AMP, for the years 2021- 2027, and authorizing the Borough Manager to execute the necessary documents for the remaining requirements schedule.

A full and true copy of Resolution #395-18 can be found in the Resolution Book.

Assistant to the Borough Manager

Motion carried 7 - 0

CONSIDER ACCEPTANCE AND SUBMITTAL OF LOAN PROPOSAL AND SUPPORTING DOCUMENTS TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, COMMONWEALTH OF PENNSYLVANIA FOR BORROWING APPROVAL FOR THE ADVANCED METERING INFRASTRUCTURE PROJECT WITH AMERICAN MUNICIPAL POWER (AMP)

A motion was made by Mr. Geis and seconded by Mr. Mathew to accept and submit the Nextier loan proposal option two with the interest rate of 4.52% with a 10 year reprice, as well as the supporting documentation, to the Department of Community and Economic Development, Commonwealth of Pennsylvania for debt borrowing approval.

Motion carried 7 - 0

CONSIDERATION FOR PAY ESTIMATE # 1 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT ELECTRICAL WORK

A motion was made by Mrs. Reeb and seconded by Mr. Mathew to approve Westmoreland Electric Services LLC pay estimate number 1 in the amount of \$3,972.15.

Motion carried 7 - 0

CONSIDERATION FOR ESTIMATE # 8 (FINAL) TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT

A motion was made by Mr. Mathew and seconded by Mr. Foyle to approve Terra Works, Inc.'s Pay Estimate No. 8 - Final, in the amount of \$37,676.45 and approval of the final completion certificate.

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Motion carried 7 - 0

CONSIDERATION FOR CHANGE ORDER # 2 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

A motion was made by Mr. Geis and seconded by Mr. Mathew to approve of Stoneridge Inc.'s Change Order No. 2 - Pool Renovation Project, in the amount of \$21,960.94.

Motion carried 7 - 0

AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #17

A motion was made by Mr. Semel and seconded by Mr. Foyle to authorize the submittal of Pay Req. #17 to WesBanco Bank for a draw against the GON loan at Wes Banco. The amount of Pay Requisition #17 is \$41,648.60 and is for payment of invoices relating to the pool construction (Westmoreland Electric Services LLC.- Pay Req #1 - \$3,972.15) and Terra Works Inc. (Pay Req #8 - Final - \$37,676.45) invoices.

Motion carried 7 - 0

OTHER BUSINESS:

Council reviewed the request for information list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Main St. Revitalization: Noted there will be a meeting Tuesday afternoon.

Mr. Semel:

- COG: - No report
- Main St. Revitalization: No report

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- Airport Authority - The airport will be contributing content to the Borough newsletter
- IT - Met on 9/20/18, the committee is working on GIS and cyber security matters

Mr. Geis:

- Electric: - No report
- Bldg. / Finance: - Met with the Borough auditors (Cottrill & Arbutina) to review the 2017 audit
- Pension: - Met with Mockenhaupt and PNC to review pension fund performance; both pension funds are performing well

Mr. Foyle:

- Pension Committee: - No report
- Library: - Book the Night event planning is in progress; the library was awarded a Keystone Grant for interior renovations

Mrs. Reeb:

- Safety Committee: - No report
- Historical Society: - No report
- Shared Services: - No report

Mr. Mathew:

- Water Comm.: - No report
- EMA: - No report
- Fire Dept. Liaison: - The fire district held its car raffle
- Shared Services: - No report

Mr. Bayer:

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- HRC: Meeting to be held this Wednesday
- PMC: No report

Mayor Oliverio:

- Noted that he hosted a Mayors meeting last week here in Zelienople and it went very well

Assistant To The Borough Manager:

- Requested specific Council member signatures at the close of the meeting on the Nextera and AMP Agreements.

Chief Miller:

- No report

Public Works Director:

- Noted the street lighting problem on Main St. is being address as there appears to be a problem with the lighting circuit.

Solicitor:

- No report

Engineer:

- Noted issues with the tree choices on Main St.

COUNCIL DISCUSSION REGARDING THE TREES ON MAIN ST.

A motion was made by Mrs. Hess and seconded by Mrs. Reeb to substitute the choice of Red Maple for Zelkova Green Vase with regard to the Main Street corridor.

Motion carried 7-0

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Zoning & Codes Officer:

-Not present

Being no further business President Bayer closed the meeting at 8:27 PM.

ATTEST:

Assistant to the Borough Manager

Council President

Approved by me this _____ day of _____, 2018.

Mayor